



## China Suntien Green Energy Corporation Limited\*

### 新天綠色能源股份有限公司

(A joint stock limited company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立的股份有限公司)

(Stock code / 股份代碼: 00956)

12 January 2024

Dear registered H shareholder(s),

#### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the amended Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, China Suntien Green Energy Corporation Limited\* (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communication"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.suntien.com](http://www.suntien.com) and the HKExnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

#### Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the reply form on the reverse side (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's H share registrar (the "H Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

**If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the Company's website and the HKExnews website to keep up with the publication of Corporate Communications. However, the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future in accordance with the Listing Rules.**

If you want to receive the Corporate Communications and/or Actionable Corporate Communications in printed form, please complete and return the Reply Form to the H Share Registrar or send an email to [suntien.ecom@computershare.com.hk](mailto:suntien.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications and/or Actionable Corporate Communications in printed form. Please note that your request shall be valid for one year starting from the receipt date of your Reply Form and will expire thereafter, unless it is revoked or superseded before its expiry.

Please be reminded that provision of your correct and effective contact details (including email address and mailing address) to the Company and/or the H Share Registrar is critically important, and any mistakes in such details may result in failure of delivery of the Company's Corporate Communications and/or Actionable Corporate Communications to you timely in the future.

The arrangements above are for publishing Corporate Communications under the Listing Rules. The release of relevant corporate and shareholder materials to the Company's A shares will be handled in accordance with the relevant rules and requirements of the Shanghai Stock Exchange. Should you have any queries relating to this letter, please contact the H Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
By order of the Board  
China Suntien Green Energy Corporation Limited  
Mei Chun Xiao  
Executive Director/President

*Note: Pursuant to Rule 1.01 of the Listing Rules, an "Actionable Corporate Communication" is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.*

各位登記 H 股股東：

#### 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下經修訂的《香港聯合交易所有限公司證券上市規則》（「上市規則」）第 2.07 條，新天綠色能源股份有限公司（「公司」）謹此通知閣下，公司已採用以電子方式發布公司通訊（「公司通訊」）之安排，「公司通訊」是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函；和 (f) 委任表格。

請注意，所有未來公司通訊的英文版和中文版將在公司網站 [www.suntien.com](http://www.suntien.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。

#### 徵集電子聯絡資料

為確保未來及時收到最新的公司通訊，公司建議閣下透過掃描本函背頁之回條（「回條」）上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以簽署回條並交回公司的 H 股股份過戶登記處（「H 股股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到閣下的有效電子郵件地址，直至 H 股股份過戶處收到閣下有效的電子郵件地址前，閣下將(i)無法收到任何有關發布公司通訊的通知；及(ii)需要主動查看公司網站和披露易網站以留意公司通訊的發佈。然而，公司未來將按照上市規則要求以印刷本形式發送可供採取行動的公司通訊<sup>(Note)</sup>。

若閣下希望收取公司通訊及/或可供採取行動的公司通訊之印刷版，請填妥回條並交回股份過戶處，或發送電子郵件至 [suntien.ecom@computershare.com.hk](mailto:suntien.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊及/或可供採取行動的公司通訊印刷版的要求。請注意，除非閣下提前撤回或修改了指示，否則收取未來公司通訊及/或可供採取行動的公司通訊印刷版之指示由收悉閣下回條當日起計一年內有效，此後將過期。

本公司謹此提醒閣下，向本公司、H 股股份過戶處及/或中介公司提供閣下正確及有效的聯系方式（包括電子郵箱及聯系地址等）至關重要，任何資料錯誤可能導致閣下無法及時接收本公司發佈的公司通訊及/或可供採取行動的公司通訊（視實際情況而定）。

以上為本公司根據上市規則發布公司通訊的安排。本公司 A 股相關企業及股東資料的發布將按照上海證券交易所相關規定和要求處理。如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）其間致電 H 股股份過戶處(852)2862 8688 查詢。

承董事會命  
新天綠色能源股份有限公司  
梅春曉  
執行董事/總裁  
謹啟

二零二四年一月十二日

附註：根據上市規則第 1.01 條，「可供採取行動的公司通訊」指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

\*For identification purpose only 僅供識別

